

# Personal and Credit Information – Request for Access/Correction

## When should you use this form?

You can use this form to ask us for personal information we hold about you or to ask us to correct personal information we hold about you. If you're looking for an up to date copy of a credit report, you are best to ask a credit reporting body directly.

The credit reporting body we deal with is:

### Equifax Australia Information Services and Solutions Pty Limited

· Online: [www.mycreditfile.com.au](http://www.mycreditfile.com.au)

## Your Details

Title:  Mr  Mrs  Ms  Other – please specify  Date of Birth:\*  /  /   
Surname:\*  Given Name(s):

## Current Residential Address\*

Unit Number:  Street or Lot Number:   
Street Name or P.O. Box Number:   
Suburb:  State:   
Postcode:  Country:

## Contact Details

Home phone number:\* (  )  Mobile or Work:   
Email:

(\*Mandatory information.)

## Access Request

What information do you need? (eg. I need you to give me a copy of the application I made for my loan.)

### I need you to give me:

**Important:** Please be as specific as possible to help us find the right information. You can only request access to information we hold about you. If another person is involved, we ask that each of you complete and sign an access request.

### Fees may apply

In some circumstances, we may charge a fee for giving you access to the information we hold about you. We will tell you in advance if there is going to be any fee and how much the fee is likely to be, so you can decide if you want to go ahead.

## Correction Request

You may ask us to correct personal information we hold about you, if you consider the information is inaccurate, out-of-date, incomplete, irrelevant or misleading.

### What information do you want corrected?

### How do you want that information corrected?

**Important:** Please be as specific as possible to help us find and correct the right information. You can only request us to correct information we hold about you. If another person is involved, we ask that each of you complete and sign a correction access form. **Fees do not apply to correction requests.**

### When are you likely to hear from us?

Usually within 30 days of making your request.

### Your Declaration and Authority

By signing and sending in this form:

- I declare that I am the individual named in the form; and
- I authorise Advantedge Financial Services Pty Ltd to share information about me with other members of the National Australia Bank Group or financial institutions participating in the Advantedge Residential Loan programme for the purpose of responding to my request

Full Name *(please print)*

Signature:

Date:

### Sending the Form

You can send the form to us by:

- Email: [customer@advantedge.com.au](mailto:customer@advantedge.com.au)
- Post: Advantedge Financial Services  
Servicing and Administration  
PO Box 626 Collins Street West  
Melbourne VIC 8007